

Kingshurst Primary School

Charging Policy



Approved by: Adam Dawes (Headteacher)

Date: September 2026

Next review due by: September 2027

Introduction

We recognise the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. We aim to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities. We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra-curricular) independent of their parents'/carers' financial means. This policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

This policy is written in accordance with Department for Education Guidance ('Charging for School Activities' November 2013) and Sections 449-462 of the Education Act 1996.

Mandatory charges

No mandatory charges will be made for:

- An admission application.
- Education provided during school hours (including the supply of any materials, books, instruments or other equipment).
- Tuition for pupils learning to play musical instruments (or singing) if the tuition is required as part of the National Curriculum.
- Entry for a prescribed public examination if the pupil has been prepared for it by the school.
- Education (and transport costs) provided on any trip that takes place during school hours.
- Education (and transport costs) provided on any trip that takes place outside of school hours if it is part of the National Curriculum or part of the school's basic curriculum for religious education.
- Residential activities other than for board and lodging.

Activities for which mandatory charges may be made:

- Non-curriculum, optional activities taking place entirely or mainly (more than 50%) outside of school hours.
- Board and lodging for residential trips.
- School meals for pupils not eligible for FSM

Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional activity, divided equally by the number of pupils participating.

Voluntary contributions

These may be requested for:

- Educational activities (including visits)
- No more than three activities during the year.
- A total of no more than £30 per child per year.

All correspondence involving requests for donations from parents for activities will clearly indicate that these are voluntary contributions with no obligation to pay.

Pupils will not be treated differently according to whether or not their parents have made any contribution in response of the request.

If activities are budgeted on the basis of a certain level of voluntary contributions being received, these activities will only go ahead if that level is reached. If any activity cannot be funded without voluntary contribution, it will be cancelled. This will clearly be indicated to parents at the outset.

Arrangements for monitoring and evaluation

The Local Advisory Board will monitor the impact of this policy as part of regular committee meeting business.